

Technical Specification Requirements - threshold (75%)				
	Criteria	Criticality	Points	Score
	Company Experience, Capability and Capacity to Successfully Deliver the Service Submissions should make clear the relevant skills, experience and capacity of the participant, in respect of the service, reference letter/s or documents to confirm capability and capacity.			
	The experience of the company in undertaking similar work (transportation of staff or employees only) or projects (max 3 years' experience). Experience to be shown as a list of previous work supported by reference letters or project award or completion certificate. If no support documents provided the score will be 0.		4	
	Years of Experience Score 0 experience & 0 for no similar experience = score of 0 Above 0 to 1 year 1 = score of 1 Above 1 to 2 years 2 = score of 2 Above 2 to 3 years 3 = score of 3 3 years and above 5 = score of 4		0 1 2 3 4	
	3 x reference letters with contactable details of similar work (transportation of staff or employees only) conducted in the past 3 years for successfully executed and completed projects/works		3	
	Number of Letters Score No letter 0 & 0 for reference letters with no relevant or does not detail similar work experience = score of 0 1 reference letter = score of 1 2 reference letters = score of 2 3 reference letters = score of 3		0 1 2 3	
	Bus Specification compliance requirements No points allocated if the minimum requirements are not met.		13	
	The contractor must provide 22 Seater busses as an when required. Information to be provided for a minimum of 5 buses. No points allocated if the minimum requirements are not met. Proof of the availability of the number of busses will be required as follows: a) In the case of ownership: Proof of ownership by means of Vehicle registration Documents will be required. Registration documents needs to align with the company name tendering. b) In the case of leasing: contract lease agreement should be provided together with lease companies proof of ownership by means of Vehicle registration documents	High	2	
	Two(2) Buses from the supplier must have wheelchair access for PWD (People with Disabilities). Proof needs to be provided in the form of a letter from a manufacturer on the vehicle specification to comply with this requirement.	High	2	
	The vehicles must be Euro 3 compliant.	High	4	
	Buses must be built on bus chassis or an OEM approved truck chassis for buses. Proof provided by manufacturer	High	2	
	Proof of valid road worthy certificate (COF) must be in the vehicles at all times.	High	2	
	Vehicles must have road site assistance (breakdown service assistance). Policy to be provided.	medium	1	
	Driver safety compliance requirements		7	
	All drivers' must have Public Driving Permit (PDP), EC1/04 Or EC licence certificate .	High	2	
	Drivers' must have vehicle safety training or advanced driving certificates	High	2	
	Drivers' must have health examination certificates.	High	2	
	Drivers must be in uniform of supplier's choice (No takkies or caps are allowed).	Medium	1	
	Operational requirements		8	

Technical Specification Requirements


The contractor must provide a dedicated contract manager for the duration of contract. CV's required	High	2	
The contractor must have a Technical Service history from OEM Supplier with qualified mechanics and qualified auto electricians. CV's required	High	2	
The contractor must provide vehicles monitoring and control personnel (Tracking and reporting operator). This must be available to the employer. Policy to be provided.	High	2	
The contractor must provide qualified (Health and EC1/04 or EC licence certificate) drivers and avail spare drivers. CV's required	High	2	
Business experience		6	
Signed reference proof of service provision of two years or more continuous bus transport service to a specific company/entity/institution by your bus company/ or proof of at least two years bus transport service to a specified place with route description.	High	4	
Names of Project manager/s and company/ entity/institution contact numbers referred to as reference	High	1	
Contract value/ s of the bus service/s referred to as reference.	High	1	
Accident / Incident records		3	
Brief description of the accidents/ incidents with date and location. Provide insurance claim documentation.	High	1	
Action plan to prevent repeat accident/ incident described	High	1	
The bus company's accident/ incident plan	High	1	
Physical vehicle inspection		51	
Vehicles must have a warning triangle and fire extinguisher.	High	2	
The tyres must be commercial steel-belt radial tyres 8-ply. (No rethreads are allowed) .	High	3	
Steps must have anti-slip treads.	High	4	
All vehicles must have an emergency contact number of the Supplier affixed to the right hand top rear side of the vehicle for 24hrs usage	high	2	
All wheelchair vehicles must be labelled as such on the windscreen and the back of the bus.	High	2	
Vehicles must be fitted with a heater and air conditioning ;	High	5	
Vehicles must have passenger lights.	High	2	
Vehicles must have enough leg room to accommodate passengers of at least 1,8m height.	High	2	
Vehicles must have ABS brakes	High	2	
Vehicles must be fitted with a reverse alarm beeper	High	2	
Non-smoking and safety belt stickers must be displayed in all the vehicles.	High	2	
Three monthly roads worthy certificate (COF) must be provided throughout the contract period.	medium	1	
Spare wheels must be available for all vehicles	medium	1	
Jack and wheel spanners must be on all 22 seater vehicles.	medium	1	
All vehicles must have a monitoring device connected to Tracker system	High	2	
Vehicles must have first Aid kit	medium	1	
Vehicles must have a spill kit to contain any fuel or hydraulic oil spills/ leaks should they occur	medium	1	
All seats must be covered in soft cloth and not vinyl material. Confirmation letter required.	High	2	
Vehicles used to carry Eskom employees must comply with The National Road Traffic Act requirements (NRTA).	High	2	
The driver's seat must be adjustable. The driver's compartment must be partitioned as per the NRTA specification	High	2	
Vehicles must have SABS approved three-point safety belt for every seat.	High	2	
Vehicles must not have fold-up or jockey seats.	High	2	
Vehicles must have at least two emergency exit for every 12 (twelve) passengers.	High	4	
Vehicles must have a yellow reflective tape that must be fitted at a height of between 250 mm and 1,5m from the road surface, to both sides as well as across the rear covering 80% of the vehicle in compliance with NRTA	medium	1	

Vehicles must have a speed warning sign (100 km/h) at the back of the vehicle	medium	1	
Premises safety compliance requirements		5	
There must be reception area for visitors in premises/office	medium	1	
Contractor must have communication to all vehicles in operation. Driver needs to have a communication device at all times.	High	2	
Contractor must at least have one replacement vehicle available immediately in case of breakdowns.	High	2	
Total Points		100	

COMPILED BY: HAROLD MARAIS

CONTRACTS MANAGER  08/06/2022

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